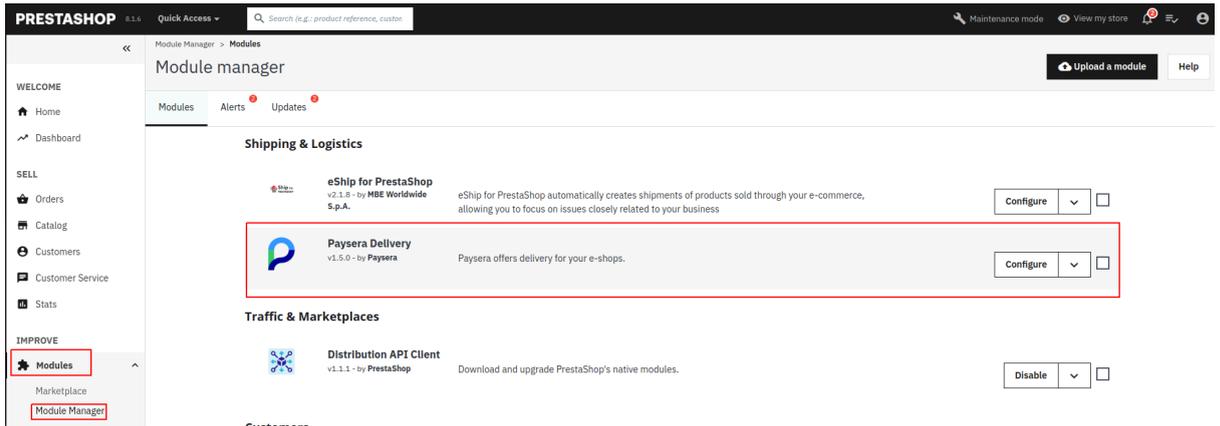
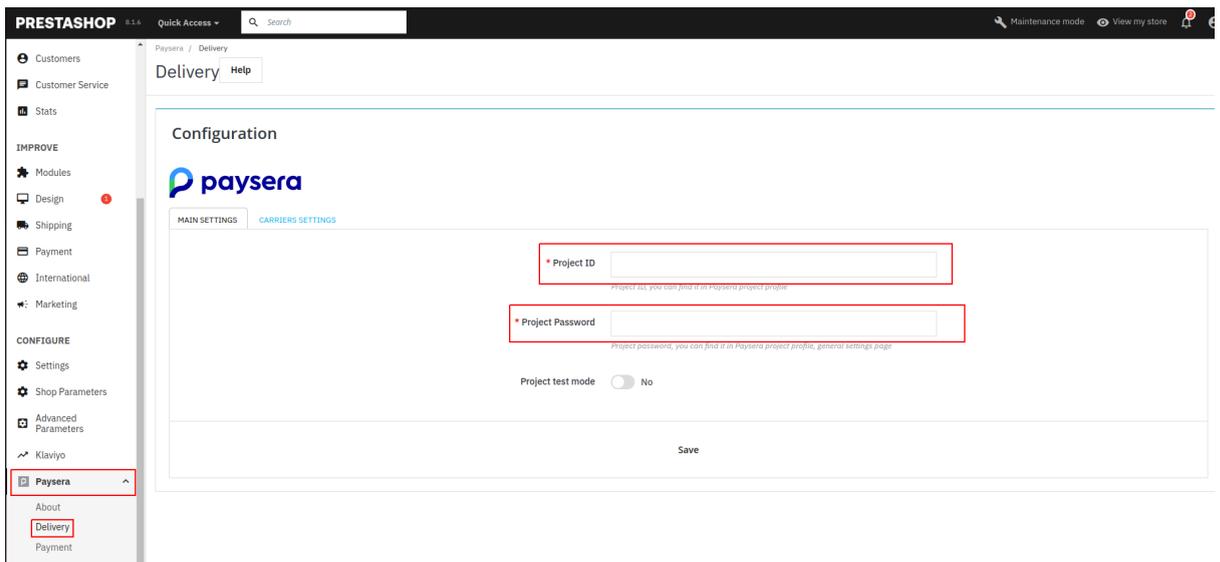


1. Check if the Paysera Delivery module is enabled in the Module Manager page:



2. Open the relevant menu item and fill in the project ID and password:

- Click on Paysera in the menu
- Click on the submenu Delivery
- Fill in the project ID (from Paysera payment collection project settings). If you do not see project settings, check to make sure you took all steps to turn on delivery: <https://developers.paysera.com/en/delivery/>
- Fill in the project password (from Paysera payment collection project settings)



### 3. Enable a courier:

- Select a courier which you want to enable and click on the button "Enable"

Paysera / Delivery

Delivery [Help](#)

---

Configuration

 **paysera**

MAIN SETTINGS | **CARRIERS SETTINGS**

 itella	<input type="button" value="Enable"/>
 LP Express	<input type="button" value="Enable"/>
 Omniva	<input type="button" value="Enable"/>
 TNT	<input type="button" value="Enable"/>
 Venipak	<input type="button" value="Enable"/>

- After enabling it as a courier you will notice that you can choose from 4 different shipping methods:

- **Courier-Courier** (courier arrives at the sender's address and delivers the parcel to the recipient's address)
- **Courier-Terminal** (courier arrives at the sender's address and delivers the parcel to the selected destination terminal)
- **Terminal-Courier** (sender adds the parcel to any of the courier's terminals and the courier delivers the parcel to the recipient's address)
- **Terminal-Terminal** (sender adds the parcel to any of the courier's terminals and the courier delivers the parcel to the recipient's chosen terminal)

#### 4. Configure the shipping method

- After selecting the desired shipping method, click on the “Add new” button to add it as a delivery method. Then click on the “Configure” button to configure your selected shipping method.

Paysera / Delivery

Delivery [Help](#)

### Configuration



MAIN SETTINGS **CARRIERS SETTINGS**

	<div style="border: 1px solid red; padding: 2px;"><ul style="list-style-type: none"><li>Courrier - Parcel machine</li><li>Courrier - Courrier</li><li><b>Courrier - Parcel machine</b></li><li>Parcel machine - Courrier</li><li>Parcel machine - Parcel machine</li></ul></div>	<div style="border: 1px solid red; padding: 2px;">Add new</div>	<div style="border: 1px solid red; padding: 2px;">Configure</div>	<div style="border: 1px solid red; padding: 2px;">Disable</div>
				<div style="border: 1px solid red; padding: 2px;">Enable</div>
				<div style="border: 1px solid red; padding: 2px;">Enable</div>
				<div style="border: 1px solid red; padding: 2px;">Enable</div>
				<div style="border: 1px solid red; padding: 2px;">Enable</div>

- You should see that the selected method was added to the carriers list, click on the “Edit” button to proceed with the configuration.

Shipping / Carriers

Carriers [Add new carrier](#) [Help](#)

### Carriers 5

ID	Name	Logo	Delay	Status	Free Shipping	Position	
1	Click and collect		Pick up in-store	✓	✓	1	<a href="#">Edit</a>
2	My carrier		Delivery next day!	✓	✗	2	<a href="#">Edit</a>
3	My cheap carrier		Buy more to pay less!	✗	✗	3	<a href="#">Edit</a>
4	My light carrier		The lighter the cheaper!	✗	✗	4	<a href="#">Edit</a>
7	Omniva Courier - Parcel locker		-	✓	✗	5	<a href="#">Edit</a>

[Bulk actions](#)

- You will be redirected to General settings, nothing needs to be changed here. Click on the button “Next”.

Shipping / Carriers

Omniva Courier - Parcel locker Cancel Help

1 General settings
2 Shipping locations and costs
3 Size, weight, and group access
4 Summary

Logo ✕

\* Carrier name

\* Transit time  en ▾

Speed grade

Logo  Choose a file

Format: JPG, GIF, PNG, WEBP. Filesize: 8.00 MB max. Current size: undefined.

Tracking URL

For example: 'http://example.com/track.php?num=@' with '@' where the tracking number should appear.

Previous Next Finish

- On this page you can set the costs and shipping locations, you are also required to set a shipping range by entering the minimum and maximum prices and the regions to which products can be delivered. Proceed to the next page by clicking the button “Next”.

Shipping / Carriers

Omniva Courier - Parcel locker Cancel Help

1 General settings
2 Shipping locations and costs
3 Size, weight, and group access
4 Summary

Logo ✕

Add handling costs  Yes

Free shipping  No

Billing  According to total price.  
 According to total weight.

Tax  ▾

Out-of-range behavior  ▾

Ranges

Will be applied when the price is	>=	€	10.0000
Will be applied when the price is	<	€	500.0000
All	<input type="checkbox"/>	€	
Africa	<input type="checkbox"/>	€	
Asia	<input type="checkbox"/>	€	
Baltic States	<input checked="" type="checkbox"/>	€	
Central America/Antilla	<input type="checkbox"/>	€	
Europe	<input type="checkbox"/>	€	

- On this page you can set up the maximum package size and weight as well as the groups of users who can access this carrier. Proceed to the next page by clicking the button "Next".

Shipping / Carriers

Omniva Courier - Parcel locker Cancel Help

Logo 

1 General settings 2 Shipping locations and costs 3 Size, weight, and group access 4 Summary

Maximum package width (cm)

Maximum package height (cm)

Maximum package depth (cm)

Maximum package weight (kg)

Group access

<input type="checkbox"/>	ID	Group name
<input checked="" type="checkbox"/>	1	Visitor
<input checked="" type="checkbox"/>	2	Guest
<input checked="" type="checkbox"/>	3	Customer

Previous Next Finish

- This is the final page of the carrier configuration, it will display the summary of the settings, and will allow you to either enable or disable the shipping method.

Shipping / Carriers

Omniva Courier - Parcel locker Cancel Help

Logo 

1 General settings 2 Shipping locations and costs 3 Size, weight, and group access 4 Summary

**Carrier name: Omniva Courier - Parcel locker**

This carrier is not free and the transit time is -.

Shipping costs are calculated according to the price and the tax rate LT Foodstuff Rate (21%) will be applied.

This carrier can deliver orders from **10.000000 €** to **500.000000 €**. If the order is out of range, the behavior is to **disable carrier**.

This carrier will be proposed for those delivery zones:  
**Baltic States**

And it will be proposed for those client groups:  
**Visitor**  
**Guest**  
**Customer**

Enabled  Yes

Previous Next Finish

5. Now when making an order you will see the selected delivery method, you can make a test delivery order in the eshop.

- Fill in the billing details
- Check if you see the shipping option Omniva Terminals
- Pick a terminal from the dropdown menu
- Complete the order

**my store** Contact us

---

✓ PERSONAL INFORMATION ✎ edit

---

✓ ADDRESSES ✎ edit

---

**3** SHIPPING METHOD

 **Omniva Parcel locker - Parcel locker** - €2.00 tax incl.

---

Choose Terminal

Please select country

Please select city/municipality

Please select terminal location

---

If you would like to add a comment about your order, please write it in the field below.

**CONTINUE**

1 item  
[show details](#) ▼

---

Subtotal	€23.14
Shipping	€2.00

---

<b>Total (tax incl.)</b>	<b>€25.14</b>
--------------------------	---------------

 Security policy  
(edit with the Customer Reassurance module)

 Delivery policy  
(edit with the Customer Reassurance module)

 Return policy  
(edit with the Customer Reassurance module)

---

**4** PAYMENT

6. When you confirm the order, all shipping data will be shown on the orders page:

The screenshot shows the Prestashop 'Orders' management page. At the top, there are summary statistics: Conversion Rate (0%), Abandoned Carts (0), Average Order Value (€0.00), and Net Profit per Visit (€0.00). Below this is a table of 6 orders. The first order is highlighted with a red border. The table columns are: ID, Reference, New client, Delivery, Customer, Total, Payment, Status, and Date.

ID	Reference	New client	Delivery	Customer	Total	Payment	Status	Date
6	MWISQVJNE	Yes	Lithuania	T. Test	€25.14	Paysera	Payment accepted	06/26/2024 11:20:21
5	KHWLILZLL	No	United States	J. DOE	€27.30	Bank wire	Awaiting bank wire payment	06/26/2024 11:13:57
4	FFATNDMMJ	No	United States	J. DOE	€21.30	Payment by check	Awaiting check payment	06/26/2024 11:13:57
3	UOYEVOLI	No	United States	J. DOE	€21.30	Payment by check	Payment error	06/26/2024 11:13:57
2	OHSATSERP	No	United States	J. DOE	€169.90	Payment by check	Awaiting check payment	06/26/2024 11:13:57
1	XKBKNABJK	Yes	United States	J. DOE	€68.20	Payment by check	Cancelled	06/26/2024 11:13:57

- You can click on the order to view it in more detail:

The screenshot shows the detailed view of order #6 MWISQVJNE. The page is divided into several sections: Customer information, Products, Messages, and Shipping details.

**Customer Information:** Mr. Test Test #3, Guest. Email: test@test.test. Validated orders placed: 1.

**Shipping and Invoice addresses:**

Shipping address	Invoice address
Test Test Test 50000 Test Lithuania 866666666	Test Test Test 50000 Test Lithuania 866666666

**Products (1):** Hummingbird printed t-shirt (Size: S - Color: White). Base price: €23.14, Quantity: 1, Available: 299, Total: €23.14. Invoice: #IND000001.

**Summary:** Products: €23.14, Shipping: €2.00, Total: €25.14.

**Shipping Details:**

Date	Carrier	Weight	Shipping cost	Tracking number
06/26/2024	Omniva Parcel locker - Parcel locker	0.300 kg	€2.00	Edit

7. The order data will also be sent to your bank.paysera.com Delivery page, where you can confirm the order, print a label, call the courier, and manage the delivery order:  
 - Video: How to confirm the order (In Lithuanian):  
<https://www.youtube.com/watch?v=WHUxj0ML6rk>

- Accounts and Cards >
- Transfers >
- Templates >
- Currency >
- Financing >
- Projects and Activities >
- Delivery >
  - Deliveries
  - Documents
  - Address Book
  - Settings
- Settings >
- Log out

Financial Service Provider  
 PAYSERA LT, UAB

### Delivery orders Create new order

Created (1)
Confirmed
Collected
Returned
Delivered
Deleted
All (1)

Recipient's name, surname / company name:

Recipient's phone:

Recipient's address:

Created on:

→

Courier:

All couriers
▼

Project:

▼

E-shop order ID:

Delivery ID:

Tracking number:

Search

Confirm delivery order

	Status	Method	Recipient	Order	Actions
<input type="checkbox"/>	Draft 2024-06-25 12:59:17	Omniva LT - LT Courier - Parcel locker Kauno r. sav., Kauno Karmėlavos EXPRESS MARKET paštomatas 1 shipment(s), 4.00 EUR Via API Merchant API	Test Test 866666666 test@test.test Kauno apskr.	E-shop order ID: 9 Project ID: Delivery ID: D407101983031	⋮

[Prices](#) | [Company Details](#) | +442 08 099 6963